

POST 16 ADMISSIONS CRITERIA FOR SEPTEMBER 2021 ENTRY

- 1 Hinckley Academy and John Cleveland Sixth Form Centre considers applications from students aged 16 or 17 years old in September 2020 for admission into Year 12 in September 2021. Hinckley Academy and John Cleveland Sixth Form Centre does not accept new applications from students aged 18+.
- 2 The Academy Trust provides for a maximum number of 150 students in Year 12. In order to pursue their preferred courses both internal and external students will be expected to meet the minimum requirements for the course(s) for which they are applying
- 3 Both internal and external students wishing to enter the sixth form will be expected to have met minimum academic entry requirements for the sixth form (an external student is a student not on roll at Hinckley Academy and John Cleveland Sixth Form Centre in Year 11). If either internal or external applicants fail to meet the minimum course requirements they will be given the option of pursuing any alternative courses for which they do meet the minimum requirements. These minimum requirements for each course offered will be published annually on the Post 16 section of Hinckley Academy and John Cleveland Sixth Form Centre's website/prospectus. Minimum class sizes will be set and if insufficient applications are received the school reserves the right to withdraw the course, an alternative course will be offered in these circumstances.
- 4 The application process begins at the end of November, and internal applicants must complete an internal application form and then meet with a member of the Post 16 team to discuss a suitable programme of study by 28 February. External applicants must complete an external application and are also invited to come in to discuss their eligibility for a chosen programme of study. A meeting with the school to discuss options and academic entry requirements will not play any part in determining whether an offer of a place will be made.
- 5 If the number of successful applications (i.e. those students who have met entry requirements) exceeds the published PAN then oversubscription criteria will apply.

POST 16 OVERSUBSCRIPTION CRITERIA

- 6 If, after allocating places to eligible internal candidates, there are more requests for a school place than there are places available within the school's admission number, places will be allocated to those pupils who meet the academic entry criteria in accordance with the following criteria and in the order shown below (please refer to oversubscription definitions for further information). This process will be supervised by a person independent of the school.
 - a) Students who, at the time of admission, are in care of a local authority or are provided with accommodation by the authority (looked after children). Also, children who were previously looked after but ceased to be so

because they were adopted or became subject to a child arrangements order or a special guardianship order. A looked-after child is defined in Section 22 of the Children Act 1989.

- a) Students who live in the catchment area served by the school, who have a brother or sister attending the school provided that the brother or sister will be of compulsory school age and will continue to attend Hinckley Academy and John Cleveland Sixth Form Centre the following year.
 - b) Other students who live in the catchment area served by the school.
 - c) Students living outside the catchment area with a brother or sister who currently attends Hinckley Academy and John Cleveland Sixth Form Centre, provided that the brother or sister will be of compulsory school age and will continue to attend the following year.
 - d) Students by reference by distance to the school. Measurement of distance of up to three decimal places will be in a straight line from the centre point of the property to the school's main designated front gate, using a computerised mapping system (Routefinder). Where there is equal distance then lots will be drawn, supervised by an independent officer.
- 7 If it is not possible to determine all the applications received that meet any of the categories described above, priority will be determined by the proximity of the child's home to Hinckley Academy and John Cleveland Sixth Form Centre. This will be carried out using a straight-line measurement and a computerised mapping system, from the centre of the child's residence to the centre of the school site. The address used must be the child's permanent home address. The shortest measurement will have the highest priority. Where the final place in a year group can be taken by two or more children living an equal distance from the school as described above, the Directors will select by drawing lots. This process will be supervised by a person independent of the school, and a fresh round of random allocation will be used each time a child is to be offered a place from a waiting list.

POST 16 APPEALS

- 8 Appeals against the decision of the school to refuse a place must be made in writing to the Chair of the Local Governing Body (address below) within 20 school days of notice of the refusal.

Chair of the Local Governing Body
Hinckley Academy and John Cleveland Sixth Form Centre
Butt Lane
Hinckley
Leicestershire
LE10 1LE

Contact details for Clerk to Governors:

Clerk to the Local Governing Body
Hinckley Academy and John Cleveland Sixth Form Centre

Butt Lane
Hinckley
Leicestershire
LE10 1LE
mike.keen@thefuturetrust.org.uk

- 9 Appeals will be heard by an independent appeal panel.