

Casual Exam Invigilators

**Casual work hours will vary, £9.25 per hour
Pay award pending**

This is an exciting time to join The Futures Trust. The Trust is passionate about building brighter futures for the young people who attend its schools, and is a rapidly growing and successful Multi Academy Trust driven by a set of compelling values:

- 1. Learners First** – young people, staff, leaders, governors and trustees totally focused upon the educational benefit of our learners within a safe and supportive environment
- 2. It's about learning** – young people, staff, leaders, governors and trustees totally focused upon developing and improving learning underpinned by harmonious and trusting relationships
- 3. No Barriers** – no excuses, only support to ensure young people, staff, leaders, governors and trustees maximise the academic achievement of learners whilst enabling them to develop and flourish as well rounded individuals

We have recently welcomed Hinckley Academy to our family of schools, and are seeking to appoint reliable, professional and flexible Exam Invigilators to join the Examinations Team at the Academy.

Successful candidates will be committed to building brighter futures, and will oversee and supervise examinations, ensuring that guidelines and regulations for the integrity and security of exam papers and procedures are followed during examination sessions.

Effective communication skills are an essential part of the role. You must be able to demonstrate a good level of written and spoken English, and an ability to listen and to accurately record information.

With experience of working in a professional environment and following and implementing policies and procedures, your attention to detail, organisational skills and ability to work as part of a team will make you an ideal candidate.

Why work for the Trust?

The Trust recognises that people's needs will change throughout their working lives and is committed to developing and delivering working practices and policies that are responsive to this. In addition to opportunities for professional development the Trust offers attractive reward and benefits packages including competitive rates of pay, access to the Local Government Pension Scheme, online discount at retail, travel, theme park and other leisure providers, policies to support family and carer commitments, Occupational Health services and career pathways across the Trust.

Closing date: Wednesday 6th October 2021

Please note that all applications must be received on an application form. We do not accept CV's. Applications should be returned to recruitment@thefuturestrust.org.uk or to Human Resources, Hinckley Academy, Butt Lane, Hinckley, Leicestershire. LE10 1LE.

The Futures Trust is committed to safeguarding and promoting the welfare of children and young people and requires all staff and volunteers to share this commitment. The successful candidates for all positions will be subject to an enhanced DBS check.